

*SUNSET AT SUNSET
MINUTES*

July 12, 2021

Members Present: Karen Joseph, Kathleen O'Sullivan, Lois McClellan, Mike Bowman, Ron Lim, Cindi Stephenson, Juanita Adams, Marge Gresham and WELCOME New Member, Jan Comfort.

Financial Update: \$30,897.17 is the balance in the budget

Vendor Update: In Mary's absence, Marge reported that as of June 30, we have 49 regular vendors, 10 non-profits and 6 food vendors.

New applications since that date total 8 more vendors and 1 food vendor.

Sponsor Update: South State Bank, Strand Termite and WindowZ have sent applications. South State will have the booth and WindowZ will decide later if they will require booth space. Longley has not been open since the tornado due to damage. Lois visited with

former sponsors and left applications for completion.
United Bank indicated they sent application.

Food Vendor: Marge has contacted previous food vendors and we will be receiving applications. South Brunswick Interfaith Council would like to hold a pie eating contest. Discussion concerning this type of contest would warrant a liability insurance for the day and none of the committee members would be able to assist in the contest. SBI would be responsible for the entire project including setting up and cleaning up with the use of tarps, etc. Marge will contact Mary Pritchard to present all of these items. Health Dept. will require a Temporary Food Permit from all vendors.

Give-a ways: Brittany presented some samples of golf towels as a give-away which would have the SAS logo. Her research indicated the costs for the towels. She will research the prices and colors with the logo and email members with results.

Rack Cards: August 1 is the deadline for sponsors and then Brittany will have information for next meeting.

Cards will need to go to printer on August 10 and then to be distributed throughout the community.

Advertising: Karen will contact ATMC for the spots for ads. Brittany has continued to update the Facebook page and Jan has offered to help Brittany with articles for newspapers. Karen will be ordering another "Sandwich Board" for use the day of the festival. Karen will also be ordering Name Tags for new members, business cards and contacting the photographer to take pictures of the day's activities.

Parking: Lois contacted Seaside United Methodist Church to inquire as to the use of their parking lots for shuttle parking. Marge presented information regarding the use of a tow truck with a driver for the hours of 11 AM to 5 PM. This would be necessary if we were to use the parking lot adjacent to the festival. Mike reported on the possibility of vans for the shuttle parking. Only resource indicated that we would need to pick up vans in Wilmington and provide our own drivers. Resource at MB Airport indicated all vans have been rented for that weekend. Volunteers will be needed if we utilize the

adjacent lot. Ron will be sending out emails to previous volunteers. Suggestion to all members to post in club houses, in newsletters or bulletin boards to seek volunteers. Ron will be asking the Chief of Police to attend our next meeting in order to request off-duty police for traffic crossings.

Shirts: Ron will be ordering 12 dozen sweatshirts in black, according to previous ordering. He will also be ordering 60 XL t-shirts, 30 in teal and 30 in coral. For staff shirts, he will be ordering 6 L shirts. The committee voted for Ron to go ahead and place the order.

Welcome Tent: Kathleen will be contacting previous volunteers to work in the tent in 2 hour shifts, selling shirts, answering questions, giving directions, etc.

Committee members will also contact various groups for additional volunteers. The Children's Craft Tent will be located adjacent to the Welcome Tent as well as Face Painting. Reasoning for the change, this will place children's activities to include the Obstacle Course (Fire Dept.) near to one another.

Golf Carts: Karen will be contacting the Golf Cart Outlet for use of golf carts on Saturday. Also, she will find out if they want a booth space.

Next Meeting: August 9, at 1PM at Town Hall.