

SUNSET AT SUNSET MINUTES

January 25, 2021

MEMBERS PRESENT: Kathleen O’Sullivan, Juanita Adams, Lois McClellan, Brittany Booker, Ron Lim, Karen Joseph, Cindi Stephenson, Mary Hughes and Marge Gresham. We welcomed a new member, Mike Bowman.

BUDGET: Current balance for our account is \$23,295.12 Tara Dropp, Town Finance Director attended the meeting briefly to answer any financial questions.

PURPOSE OF MEETING: To prepare for the eventuality of the Festival actually happening on Saturday, October 2, 2021. It was determined that each member would contact the vendors to let them know that we are preparing for the Festival. However, all depends upon the state of Covid-19 and the governor’s mandates as the date approaches. Mary has sent the vendor list to all committee members, noting those that chose to have us retain their fees. There were 19 vendors who decided to have us retain their fees.

COMMITTEE ASSIGNMENTS:

Sponsors	Juanita
Pink	Kathleen
Brown	Lois
Lavender	Brittany
Green	Marge
Orange	Mike
Purple	Ron
Blue	Mary
Yellow	Karen

Members will contact these vendors via email or phone to let them know we are preparing with the hope of actually having the festival. Members will report at our next meeting.

OTHER ITEMS: Karen will be sending a letter to the lawyer for the property owners requesting permission to use the property on Sunset Boulevard as we have in the past.

If the property is not available, it will be necessary to devise PLAN B. It was decided that we would need to devote an entire meeting to Plan B.

Cindi will be attending the Chamber of Commerce meeting and inform them that we are preparing for the Festival should we be allowed to have it.

There was some discussion as to the parking, both the lot adjacent to vendor areas as well as entrance and exit for the lot. Tabled for next meeting.

Juanita suggested having some giveaways for the festival attendees that will be handed out at the Welcome Tent. Research to be done on this to include both the Festival logo as well as the Town logo. Tara said that expenditure by the Town would require Town approval if the Town logo were to be included.

ENTERTAINMENT: Mary will contact some “Bounce House” vendors for both the date as well as what would be available to meet the protocols of COVID 19. An Arts and Crafts area will be set up for children. Marge will contact Michelle Russo for her assistance. Lois will be contacting the Sea and Sand Band seeking their participation.

NEXT MEETING: February 22 at 1:00PM at Town Hall