

**SUNSET AT SUNSET  
MINUTES  
June 7, 2021**

**Members present: Lois McClellan, Juanita Adams, Ron Lim, Kathleen O’Sullivan, Brittany Booker, Mary Hughes, Cindi Stephenson, Marge Gresham**

**Financial Update: \$ 27,262.12 in the Budget**

**Vendor Update: Mary has sent out an update for the number of vendors. There is a total of 59 vendors. Ron will be contacting the electrician to determine what amps are available to all vendors and the locations. Recommendation: locate children’s craft booth near Obstacle Course.**

**Food Vendors: We have currently 6 food vendors and Lois brought another application and money to add to the list. Lois contacted Makai Brewery and she reported that they have “saved the date”, application to follow.**

**Non-Profit Vendors: Ron reported that we have 9 vendors in this category.**

**Sponsor Update: The deadline date will be August 1. The change will be made on the application and Brittany will then make copies for all committee members to take in soliciting for sponsors. She will send an email when they can be picked up at Town Hall. After Juanita posed the question, the committee decided that it would not be necessary to provide a letter regarding Covid protocols. Juanita will receive a copy of application and check for her records.**

**Give-aways:** Research still being done on items. The committee liked the stylus and the retractable key holder used by Cindi. Charge for 2000 styluses would be \$2,921.00.

**Rack Cards:** Brittany will take charge of these items. Out for delivery August 1 or thereafter.

**Advertising:** Thus far, Brittany has used Facebook for SAS information. In the future, newspapers and local magazines will be used. ATMC runs advertisements. The committee decided not to utilize radio stations.

**Entertainment:** Sea and Sand Band should provide their insurance information this week. They have indicated that they will need electricity. Mary will check with them as to electricity needs. Lois contacted Bill Gore, rental of tents, stage and tables and chairs, to confirm he is on board with our needs.

**Parking:** Ron and Mike will be in charge of Parking. Volunteers are desperately needed. Shifts will be in 2 hour segments. Areas that are considered too soft for parking will be staked and roped off to prevent parking. Lois, Ron, Mike and Marge will meet with Bob Donnelly, former committee member, for his expertise.

**Shirts:** Ron presented an inventory of shirts and sweatshirts so the committee could advise as to numbers and sizes. The committee decided to order black sweatshirts instead of the gray and to supplement the inventory of blue and coral.

**Next Meeting:** July 12, 1 PM at Town Hall.