

**Town of Sunset Beach
Budget Work Session
May 28, 2013
9:00 am**

Members Present: Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Wilson Sherrill, Councilwoman Karen Joseph, Councilman Mike Williams, and Councilwoman Carol Scott.

Members absent: None

Attorney & Staff Present: Gary Parker, Town Administrator; Donna Rogers, Finance Director; Cindi Stephenson, Deputy Finance Officer; Sandy Wood, Building Inspector; Dustin Graham, Public Works Director; Kevin Dempsey, Fire Chief; Lisa Massey, Police Chief; and Lisa Anglin, Town Clerk.

Mayor Cerrato called the Work Session to order. Mayor Cerrato stated “Does any member of the Council have a conflict of interest or the appearance of a conflict of interest with regard to any item on the agenda, and if so, please state so at this time?” No one spoke.

Presentation – Brunswick County Chamber – Shannon Viera

Shannon Viera, President of the Brunswick County Chamber addressed the Council’s questions and concerns, and the group discussed ways to increase the visibility of Sunset Beach to those that contact the Chamber for information.

Review and Approval of Town Administrator Position Advertisement

The Council reviewed the draft advertisement and made final corrections. Staff was requested to obtain advertising cost and scheduling deadlines for Council to approve at the June 3, 2013 Meeting.

Proposed 2013/2014 Budget Discussion

General Fund Expense Budget

Pages 4 – Administration (4120)

The Council reached a consensus to increase 10-4120-499 to \$6,000 due to advertising cost for the Town Administrator position.

Pages 27 Economic Development (4920)

Mayor Pro-Tem DeVita advised that the Ingram Planetarium (10-4920-698) is requesting \$10,000 to purchase a new program and funding to advertise the program. The Council reached a consensus to approve \$8,000 for the purchase of the new program but not to fund the advertising of the program. The Council reviewed the Budget Attachment I entitled “Accommodations Tax Revenue and Expenditures for Tourism and Beach Protection” which outlined, by category, the 2013/2014 expenditures budgeted for Tourism and Beach Protection.

General Fund Expense Budget (Cont.)

Page 29 – Human Services (5160)

The Council discussed the documentation each organization provided with its request and reached a consensus to allocate the following funding:

- Brunswick County Literacy Council \$1,000
- Brunswick Family Assistance \$2,000
- Communities in Schools \$1,000
- Old Bridge Preservation Society \$1,000 (moving to 4920)

Hope Harbor Home did not submit the proper documentation with the request and the documentation submitted with the Hospice request showed that organization in good financial condition. The Council reached a consensus not to allocate funding for Hope Harbor Home or Hospice in the 2013/2014 Budget.

Page 31 – Town Reserves for SR Funds (9840)

The Council reached a consensus to increase 10-9840-981 to \$10,000.

Schedule Meeting for the 2013/2014 Proposed Budget Public Hearing and Adoption

The Council discussed holding the hearing and adoption at the June 18, 2013 Work Session (but scheduled for 7:00 pm) or moving the July Regular Council Meeting to June 24, 2013 and holding the hearing and adoption at that meeting. The Council will make the final decision at the June 3, 2013 meeting.

Public Comments

Len Steiner 618 Kings Trail – Questioned if the Park development and Streetscape cost are included in the 2013/2014 proposed Budget. Council advised that those are capital projects that will be funded directly from the fund balance and each will have their own Project Ordinance Budget.

MAYOR PRO-TEM DEVITA MADE A MOTION TO ADJOURN THE MAY 28, 2013 BUDGET WORK SESSION. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach

Richard Cerrato, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The May 28, 2013 Budget Work Session Minutes were approved by Council during the June 24, 2013 meeting.

