

Town of Sunset Beach  
Environmental Resource Meeting  
June 21, 2023  
MINUTES

**1. Call to Order & Pledge of Allegiance**

Chairman Farrell called the Meeting to order at 10:00 AM, a quorum was established and the Pledge of Allegiance was recited.

Attendee Name	Title	Status
John Farrell	Chairman	Present
Candice Sieben	Member	Present
Steve Heins	Member	Present
Steve Levine	Member	Present
Mila Millman	Member	Absent
Don Eggert	Member	Absent
Chad Staradumsky	Planning Director	Absent
Katie Atkins	Board Secretary	Present

**2. Amendment and Approval of the Draft Agenda**

**Motion to: Approve the Draft Agenda as Presented**

RESULT: APPROVE [UNANIMOUS]  
MOVER: Candice Sieben  
SECONDER: Steve Hiens  
AYES: Steve Heins, Steve Levine, Candice Sieben, John Farrell  
NAYS:  
ABSENT: Don Eggert, Mila Millman

**3. Consent Agenda**

**a. May 17, 2023 Minutes**

Chairman Farrell requested the removal of the conflict of interest statement.

**Motion to: Approve the 5/17/2023 Minutes as Amended**

RESULT: APPROVE [UNANIMOUS]  
MOVER: Candice Sieben  
SECONDER: Steve Heins  
AYES: Steve Heins, Steve Levine, Candice Sieben, John Farrell  
NAYS:  
ABSENT: Don Eggert, Mila Millman

**4. Public Comments on Agenda Items Only**

None

**5. Old Business**

**a. First/Second Quarter Report to Council**

Chairman Farrell stated that the ERC will provide the First/Second Quarter Report to Council during the July 10, 2023 Town Council Meeting. The report highlights the priorities for the ERC. There are two (2) priority actions being submitted; the Hurricane Season Resilience Program and the Tubbs Inlet Report.

**6. New Business**

**a. Subcommittee Discussions**

**i.) Climate- verbal report**

**1.) Shoaling in Tubbs Inlet and Jinks Creek**

Member Heins stated that a report has been compiled based on the information and research that has been completed over the last few years. Heins stated that the ERC began its study of Tubbs Inlet after Hurricane Ian in September 2022. Heins stated that the drone aerial footage shows the growth of the large spit of sand in Tubbs Inlet. The dredged area is still defined but shows that the dredge did not go far enough to remove the north end sandbar. Heins stated that the salt marsh grass in the middle of the bay indicates that the area is stable and is accumulating sediment. The aerial footage also observed the area around the new dock in Palm Cove, showing the area sanded in and unnavigable. Heins stated that Ocean Isle Beach is completing a cost study for dredging Jinks Creek at the east end of the Creek Channel. The shoaling report has been sent to NC Sea Grant.

**2.) NC Sea Grant**

Chairman Farrell stated that the ERC is working to compile information to report to Council with recommendations for how to proceed. As of now, there has been no action taken between Sunset Beach and Palm Cove Homeowners Association to dredge Jinks Creek.

**ii.) Green- Verbal Report**

Member Sieben stated that the Green Subcommittee has not been active due to the loss of one (1) Member and a Member being out of town. Chairman Farrell suggested a discussion of reforming the Committee after the ERC has received another Member.

**iii.) Recycling-Verbal Report**

Member Sieben stated that there have been discussions of providing recycling education at the Summer Markets however there are concerns it is too late in the year to begin. Sieben requested to add the Summer Market discussion to the July Meeting.

**7. Public Comments**

None heard.

**8. Adjournment**

**Motion to: Adjourn at 10:34 AM**

RESULT: APPROVE [UNANIMOUS]

MOVER: Steve Heins

SECONDER: Candice Sieben

AYES: Steve Heins, Steve Levine, Candice Sieben, John Farrell

ABSENT: Don Eggert, Mila Millman

Respectfully Submitted,

*Katie Atkins*

---

Katie Atkins  
Deputy Town Clerk

A handwritten signature in cursive script, reading "John R. Farrell". The signature is written in black ink and is positioned above a horizontal line.

John Farrell  
Chairman