

**Town of Sunset Beach
Monthly Council Work Session
July 16, 2013
9:00 am**

MINUTES

Members Present: Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Wilson Sherrill, Councilwoman Karen Joseph, Councilman Mike Williams, and Councilwoman Carol Scott.

Members absent: None

Attorney & Staff Present: Gary Parker, Town Administrator; Donna Rogers, Finance Director; Cindi Stephenson, Deputy Finance Officer; Sandy Wood, Building Inspector; Dustin Graham, Public Works Director; Kevin Dempsey, Fire Chief; Lisa Massey, Police Chief; and Lisa Anglin, Town Clerk. Also present: Chuck Smith, Withers & Ravenel Representative; Michael Norton, Compass Pointe Engineering; Tim Cate; Landin Holland, Holland Planning Consultants and Wes McLeod, Holland Planning Consultants.

Mayor Cerrato called the Work Session to order. Mayor Cerrato stated “Does any member of the Council have a conflict of interest or the appearance of a conflict of interest with regard to any item on the agenda, and if so, please state so at this time?” No one spoke. Mayor Cerrato requested that Beach Safety be added to the Agenda. Councilman Williams requested that Beach Mats be added to the Agenda. The Council agreed and both items were added to the end of the agenda. Mayor Cerrato distributed a Flu Shot Clinic letter from Brunswick County.

Public Comments

Katie Hovermile 1419 Bay Street – Spoke in opposition to the size of the Veteran’s Memorial and its placement in the Park; requested Council to reduce the size of the structures proposed for the Park and to solicit more public input.

Jan Harris 206 North Shore Drive – Questioned the Streetscape Landscaping Plan and the type of plants listed; requested Council to consider other plants.

Nina Marable 502 North Shore Drive – Spoke in opposition to the Veteran’s Memorial placement in the park.

Tim Cate 405 North Shore Drive – Advised that the Streetscape plantings list was approved by NCDOT who owns the property and who will only allow specific plants in its right-of-way.

Bill Ducker Inlet Drive – Requested that the Council maintain the Park in a natural and simple setting.

Draft Vision Plan Presented to Council by Holland Planning Consultants and the Planning Board

The Planning Board, Landin Holland and Wes McLeod presented and reviewed the draft Vision Plan with the Town Council. The group discussed the implementation timeline included, onsite/offsite parking and commercial/residential buffering requirements. The Council requested that the draft Vision Plan be forwarded to Withers and Ravenel. The Council thanked the Planning Board, Landin Holland and Wes McLeod for all their hard work.

Consideration to Approve that the Annual Recycling Program is a Non-Refundable Service

The Council reached a consensus to approve that the Annual Recycling Program is a Non-Refundable Service.

Consideration of Approval of the Streetscape Hardscape & Landscape RFP's

The Council reviewed the Streetscape RFP's and discussed the number of trees and plantings included in the plan. Concerning long term maintenance of the Streetscape area, Sandy Wood informed the Council that a landscape contractor estimated that maintenance cost could range from a one-time visit per year at \$5,000, multiple visits per year at \$30,000, or a complete maintenance program at \$50,000 per year.

MAYOR PRO-TEM DEVITA MADE A MOTION TO APPROVE THE STREETSCAPE HARDSCAPE AND LANDSCAPE RFP'S. COUNCILWOMAN SCOTT SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Scheduling the Streetscape Capital Project Budget Public Hearing for August 5, 2013 at 7:00 pm

COUNCILWOMAN SCOTT MADE A MOTION TO SCHEDULE THE STREETSCAPE CAPITAL PROJECT BUDGET PUBLIC HEARING FOR AUGUST 5, 2013 AT 7:00 PM. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Veteran's Memorial Location Discussion with Withers and Ravenel Representatives and The Committee to Honor America's Veterans

Gordon Coulson, Representative for the Committee to Honor America's Veterans, reviewed the preliminary plans with the Council. Mr. Coulson advised that the proposed size has been reduced to 1,300 square feet (40' circle). The proposed circle will include ground cover of approximately 3,000 bricks and larger pavers for larger donors encircled by a 18" high bench. Also proposed in the circle is one (1) flag pole (30' high) for the American flag, 6 – 24" pedestals (one for each branch of service with their emblem), a granite world map in the center and a bronze statue of two (2) children. The Committee has met with Chuck Smith, Withers & Ravenel concerning the chosen location which is close to the recently held Memorial Day ceremony site. Chuck Smith advised that the location is also outside of the 75' perimeter controlled by CAMA and is in a cleared area so minimal ground disturbance will occur. The Committee was requested to consider reducing the overall size.

Consideration of Scheduling the Park Development Capital Project Budget Public Hearing for August 5, 2013 at 7:00 pm

COUNCILWOMAN JOSEPH MADE A MOTION TO SCHEDULE THE PARK DEVELOPMENT CAPITAL PROJECT BUDGET PUBLIC HEARING FOR AUGUST 5, 2013 AT 7:00 PM. COUNCILMAN WILLIAMS SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Draft Annual Report Review

The Council reviewed and amended the draft Annual Report. The revised version will be sent to each Council member via email.

Beach Mats

The Council discussed the recently installed mobi-mats on the strand near the Gazebo and reached a consensus to purchase another section.

Beach Safety

Mayor Cerrato requested the Council to schedule a meeting with the business leaders and island residents to implement beach safety. The Council held a brief discussion about the current laws, the Brunswick Beach Consortium and signs. The Council reached a consensus to schedule a Special Meeting for Monday, August 5, 2013 at 3:00 pm to discuss beach safety in further detail if Attorney Isenberg is available to attend the meeting. Staff will contact Attorney Isenberg and notify Council.

Public Comments

Linda Ruddick 1008 Park Road – Reminded Council that there are two types of bicyclists, (pleasure/recreational and semi-professional/expert) each with different riding area preferences and suggested that Council consider both types when reviewing the vision plan and the bike plan; Agreed that the Veteran's Memorial site needs to be smaller.

Katie Hovermile 1419 Bay Street – Suggested the Council contact the Red Cross for educational material concerning beach safety; Requested that the Council delay proceeding with the Park development until the grant funds are received.

Jan Harris 206 North Shore Drive – Reminded Council of her questions submitted during the June 24th meeting and advised that the information received did not answer her questions.

Charles Nern 647 Oyster Bay Drive – Stated that misinformation is being generated about the size of the Veteran's Memorial.

COUNCILWOMAN JOSEPH MADE A MOTION TO ADJOURN THE JULY 16, 2013 WORK SESSION. COUNCILMAN WILLIAMS SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

TOWN OF SUNSET BEACH

Richard Cerrato, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The July 16, 2013 Work Session Minutes were approved by Council during the August 5, 2013 Regular Meeting.