



Market in the Park

2025 Application

_____ Full Time Vendor

_____ Part Time Vendor (please circle those you will attend)

April 17	April 24	May 1	May 8	May 15	May 22
May 29	June 5	June 12	June 19	June 26	July 3
July 10	July 17	July 24	July 31	August 7	August 14
August 21	August 28	September 4	September 11	September 18	September 25
October 9					

**Full-Time Vendor \$500 paid in advance
– includes Holiday Market on 11/29**

Part-Time Vendor \$25 per/mkt

Name of Business/Farm _____

Name(s) of Owner(s) _____

Mailing/Business Address _____

Cell Phone () _____ - _____ Email Address _____

Website or Facebook _____

Do you need water and/or electricity at your booth? _____ (\$10 per market)

Food Trucks Only – do you require 50 Amp Service? Additional charges will apply. _____

Booth Location Choice:

Please select your preferred location based on the attached Market Map booth numbers: _____

Food Vendors will be in spots 96 and 101-107.

No guarantees are made to place vendors in requested booth spaces unless they are a full time vendor. If two vendors select the same spot, preference will be given to the vendor who had the spot last year.

Farmers: Vendors must provide a copy of the approval certificate provided by the NCDACS upon completion of successful inspection.

Artisans: Please circle your selection(s) from the following Categories – you may select up to 2:

Apparel	Baskets	Bath & Body Products	Book Authors
Candles	Fiber	Fine Art	Food/Snacks (Tent)
Food Truck	Furniture/Wood	Glass	Jewelry
Mixed Media	Pet Products	Photography	Plants
Pottery	Resin	Toys	Metal/Signs/Garden Decor

Please provide 3 product photos, one booth photo and one photo showing you handcrafting your goods in your studio. If you were a full time vendor last year, I do not need these photos.

We will have a total of 65 vendors maximum per market. In order to keep the mix of vendors balanced, it will be broken down as follows:

Apparel	2
Baskets	3
Bath & Body	3
Books	2
Candles	2
Fiber	3
Fine Art	3
Food/Snacks	8
Food Truck	4
Furniture Wood	4
Glass	4
Jewelry	6
Mixed Media	4
Pet Products	2
Photography	2
Plants	2
Pottery	4
Resin	3
Toys	2
Metal/Signs/Décor	2

Please provide a copy of your NC Sales & Use Tax License and # _____

Please provide 501c3 Document (For Non-Profit) if fundraising. We will provide a complimentary booth for up to five (5) markets for any local non-profit. Any markets after that will be charged at a rate of \$10 per market

Completion of application does not guarantee acceptance. Please submit application by Friday, February 14. Acceptances to the market will be sent out by Friday, February 21.

Any applications received after February 14 will be accepted on a space available basis.

Submit Completed Application Package to:
Email –agoodrich@sunsetbeachnc.gov
Mail or Delivery - Sunset Beach Town Hall
700 Sunset Blvd. North, Sunset Beach, NC 28468

Vendor Rules

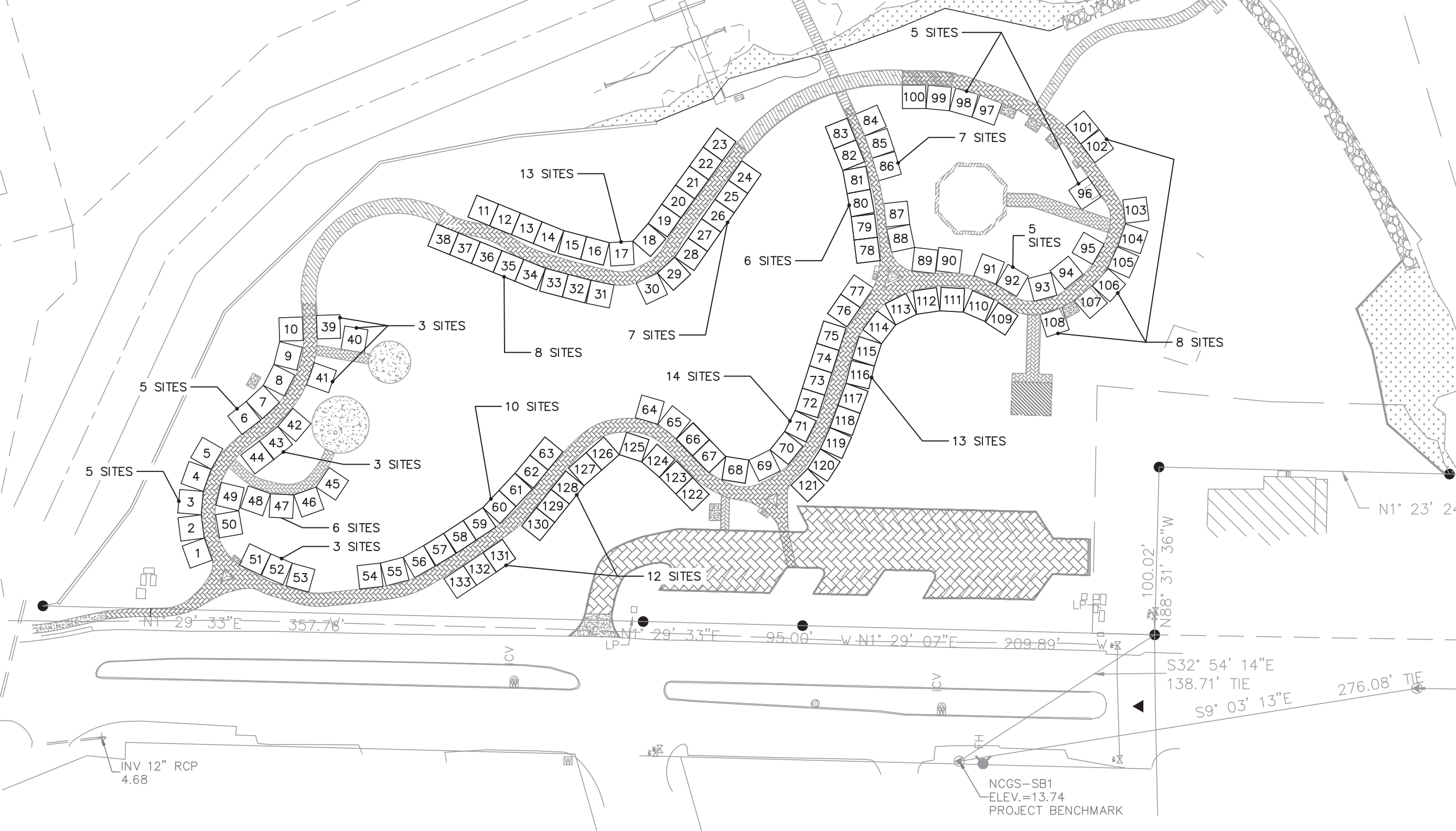
1. The Sunset Beach Market in the Park is a maker's market, meaning goods for sale must be produced by the Vendor. We understand that some items you use may be purchased, but we require at least 75% of your products to be made by you.
2. We also ask that you limit your items for sale to those you have listed on your application. For example, if you sell jewelry and wind chimes, both must be listed on your application. You cannot add candles mid-season without written permission of the Market Director.
3. Acceptance into the market will be determined by the Market Director and based upon quality of product, artistic skill, cohesiveness of booth and availability of space in your category for which you have applied.
4. Markets will run from 9am-1pm each week. Set up may begin at 6:30am. We will not break down booths until 1pm, or at the direction of the Market Director. Please ensure you bring enough product to sell. No one will be allowed to break down early if they sell out.
5. Vendors are responsible for providing their own straight leg tents, tables and displays and must clean up their space at the end of the market. Each vendor must also bring a fire extinguisher and (4) 25 lb weights that are suspended from the top of your tent.
6. Vendors are responsible for collecting applicable state taxes as required by North Carolina law.
7. All vendors need to be set up and ready to go by 8:30am. If you arrive after 8:30am, you will not be allowed to set up. If you are late three times, you will forfeit your spot in the rest of the markets for the season, including Sunset at Sunset and the Holiday Market.
8. Payment will be accepted on a weekly basis at the market. Cash, Check and Credit Card will be accepted.
9. A list of vendors and booth assignments will be sent out each week on the Friday before the market. Please check this list weekly to ensure the information is correct.
10. If you request a spot at a market and are unable to make it, you must cancel by Wednesday at noon. Otherwise, you will need to pay for your spot even if you did not attend.
11. If you are a no show for your market spot (3) three times, you will forfeit your place in the market.
12. We ask that all vendors maintain a professional appearance with their booths and conduct themselves in an appropriate manner with guests and fellow vendors alike. No arguing, fighting or other unprofessional behavior will be tolerated, and you will be asked to leave the market if any behavior of this nature is witnessed.
13. Parking for Vendors will be at the parking lot under the Bridge. This is where all vendors must park. Overflow parking for vendors will be at the Community Center. If overflow parking is required, we will provide a shuttle for you. We ask that vendors do not park in guest lots so that we have enough space for all of your customers.
14. Weather Cancellations – We are a rain or shine market but will cancel if the forecast is for heavy rain/wind or thunderstorms. We will do our best to send an email out the day prior with the decision, but because of the variability of the coastal weather, we may need to cancel at the last minute. Please text me if you have questions.

Amy Goodrich
Market Director

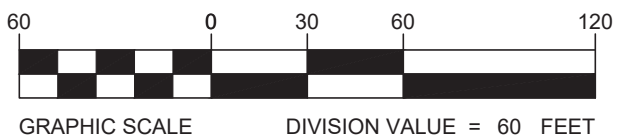
agoodrich@sunsetbeachnc.gov

910-579-6297 x1015 - office

472-220-8486 - cell



TOTAL # OF VENDOR SITES: 133



MASTER PLAN PARK EVENT MAP