



**Town of Sunset Beach  
2025 Meeting Calendar for the  
Town Council, Planning Board, Board of Adjustment and  
Environmental Resource Committee  
Approved November 12, 2024**

The Sunset Beach Town Council holds one (1) meeting per month. The first meeting is scheduled for the 1<sup>st</sup> Monday of each month and begins at 6:00 PM with a Closed Session, followed by the Regular Meeting at 7:00 PM.

The Sunset Beach Planning Board meets on the 3<sup>rd</sup> Thursday of each month beginning at 9:00 AM in the Town Hall Council Chambers. Please contact the Planning Department to determine application and applicable material submittal date in advance.

The Sunset Beach Board of Adjustment meets on the 2<sup>nd</sup> Wednesday of each month beginning at 9:00 AM in the Town Hall Council Chambers, if needed. Proper notice will be advertised as required by NC General Statutes.

The Sunset Beach Environmental Resource Committee (ERC) meets on the 3<sup>rd</sup> Wednesday of each month beginning at 10:00 AM in the Town Hall Council Chambers.

All Meetings are held in the Town Hall Council Chambers and livestreamed on YouTube. All meetings are open to the public and the public is encouraged to attend. Public Comment periods are held during each scheduled Meeting of the Town Council, Planning Board and ERC. Periodically, the Town Council, Planning Board, Board of Adjustment and the ERC will schedule a Special Meeting for a specific purpose. A Special Meeting Notice will be issued and advertised. The agenda and Meeting Packet for each meeting may be viewed on the Town Website [www.sunsetbeachnc.gov](http://www.sunsetbeachnc.gov) or obtained by visiting Town Hall. To receive email notifications, please sign up on the website home page.

2025 Annual Calendar	Town Council	Planning Board	Board of Adjustment	Environmental Resource Committee
Month	1 <sup>st</sup> Meeting	1 <sup>st</sup> Meeting	Meeting	Meeting
January	6 <sup>th</sup>	16 <sup>th</sup>	8 <sup>th</sup>	15 <sup>th</sup>
February	3 <sup>rd</sup>	20 <sup>th</sup>	12 <sup>th</sup>	19 <sup>th</sup>
March	3 <sup>rd</sup>	20 <sup>th</sup>	12 <sup>th</sup>	19 <sup>th</sup>
April	7 <sup>th</sup>	17 <sup>th</sup>	9 <sup>th</sup>	16 <sup>th</sup>
May	5 <sup>th</sup>	15 <sup>th</sup>	14 <sup>th</sup>	21 <sup>st</sup>
June	2 <sup>nd</sup>	19 <sup>th</sup>	11 <sup>th</sup>	18 <sup>th</sup>
July	7 <sup>th</sup>	17 <sup>th</sup>	9 <sup>th</sup>	16 <sup>th</sup>
August	4 <sup>th</sup>	21 <sup>st</sup>	13 <sup>th</sup>	20 <sup>th</sup>
September	8 <sup>th*</sup>	18 <sup>th</sup>	10 <sup>th</sup>	17 <sup>th</sup>
October	6 <sup>th</sup>	16 <sup>th</sup>	8 <sup>th</sup>	15 <sup>th</sup>
November	3 <sup>rd</sup>	20 <sup>th</sup>	12 <sup>th</sup>	19 <sup>th</sup>
December	1 <sup>st</sup>	18 <sup>th</sup>	10 <sup>th</sup>	17 <sup>th</sup>

\* September Meeting will be held on the second Monday due to the Labor Day holiday.